

**Board of Trustees Meeting
Thursday, February 9, 2011 @ 7:15pm
Yellow House Annex**

1. Pledge of Allegiance
2. Opening of the Meeting : Reading of the Mission Statement by Brian Smith

Mission Statement

The Library seeks to serve the Town of Pawling, including the Hamlet of Holmes as well as the surrounding areas, by making high-quality library materials available to all community members free of charge, for the purposes of personal enjoyment, self-improvement or academic inquiry. By meeting the community members' needs, we hope to encourage enthusiastic readers of all ages, dedicated to personal enrichment and learning.

3. Approval of Minutes – January 12th 2011 Meeting - Verna Carey
4. Introduction of Scott Jarzombek – New Library Director
5. Acting Director's Report – Donald Partelow
6. Children's Director's Report – Karen DeGennaro
7. Treasurer's Report – Janet Prince
8. Committee Reports:
 - a) Buildings and grounds
 - b) Public Relations/Advertising
 - c) Personnel
 - d) Policies
 - e) Long Range Plan
9. New Business:
 - a) Amendment to Personnel Policy Addendum
 - b) NYLA: SnapshotNY – A Day in the Life of a Library
 - c) Document Retention & Destruction Policy Motion
10. Old Business:
 - a) Update on by- laws revision: Brian Smith
 - b) Update on Pawling Newspaper Preservation Project: Brian Smith
 - c) Update on Audit status: Janet Prince, Brian Smith
11. Adjournment
12. Public Comment